

Care Quality Commission

Inspection Evidence Table

Cleavelands Medical Centre (1-6253589990)

Inspection date: 13 February 2020

Date of data download: 29 January 2020

Overall rating: add overall rating here

Please note: Any Quality Outcomes Framework (QOF) data relates to 2018/19.

Safe

Rating: Good

Safety systems and processes

The practice had clear systems, practices and processes to keep people safe and safeguarded from abuse.

| Safeguarding | Y/N/Partial |
|--|-------------|
| There was a lead member of staff for safeguarding processes and procedures. | Yes |
| Safeguarding systems, processes and practices were developed, implemented and communicated to staff. | Yes |
| There were policies covering adult and child safeguarding which were accessible to all staff. | Yes |
| Policies took account of patients accessing any online services. | Yes |
| Policies and procedures were monitored, reviewed and updated. | Yes |
| Partners and staff were trained to appropriate levels for their role. | Yes |
| There was active and appropriate engagement in local safeguarding processes. | Yes |
| The Out of Hours service was informed of relevant safeguarding information. | Yes |
| There were systems to identify vulnerable patients on record. | Yes |
| Disclosure and Barring Service (DBS) checks were undertaken where required. | Yes |
| Staff who acted as chaperones were trained for their role. | Yes |
| There were regular discussions between the practice and other health and social care professionals such as health visitors, school nurses, community midwives and social workers to support and protect adults and children at risk of significant harm. | Yes |

| Recruitment systems | Y/N/Partial |
|---|-------------|
| Recruitment checks were carried out in accordance with regulations (including for agency staff and locums). | Yes |
| Staff vaccination was maintained in line with current Public Health England (PHE) guidance if relevant to role. | Yes |
| There were systems to ensure the registration of clinical staff (including nurses and pharmacists) was checked and regularly monitored. | Yes |

| Safety systems and records | Y/N/Partial |
|--|--------------------|
| There was a record of portable appliance testing or visual inspection by a competent person. Date of last inspection/test: 19 June 2019 | Yes |
| There was a record of equipment calibration. Date of last calibration: 19 June 2019 | Yes |
| There were risk assessments for any storage of hazardous substances for example, liquid nitrogen, storage of chemicals. | Yes |
| There was a fire procedure. | Yes |
| There was a record of fire extinguisher checks. Date of last check: 7 February 2020 | Yes |
| There was a log of fire drills. Date of last drill: 17 July 2019 Full evacuation | Yes |
| There was a record of fire alarm checks. Date of last check: Weekly recoded each week | Yes |
| There was a record of fire training for staff. Date of last training: e learning Various dates | Yes |
| There were fire marshals. | Yes |
| A fire risk assessment had been completed. Date of completion: 17 September 2019 | Yes |
| Actions from fire risk assessment were identified and completed. | Yes |

| Health and safety | Y/N/Partial |
|---|--------------------|
| Premises/security risk assessment had been carried out. Date of last assessment: September 2019 | Yes |
| Health and safety risk assessments had been carried out and appropriate actions taken. Date of last assessment: September 2019 | Yes |

Infection prevention and control

Appropriate standards of cleanliness and hygiene were met/not met.

| | Y/N/Partial |
|---|-------------|
| There was an infection risk assessment and policy. | Yes |
| Staff had received effective training on infection prevention and control. | Yes |
| Infection prevention and control audits were carried out. Date of last infection prevention and control audit: February 2020 | Yes |
| The practice had acted on any issues identified in infection prevention and control audits. | Yes |
| There was a system to notify Public Health England of suspected notifiable diseases. | Yes |
| The arrangements for managing waste and clinical specimens kept people safe. | Yes |

Risks to patients

There were adequate systems to assess, monitor and manage risks to patient safety.

| | Y/N/Partial |
|---|-------------|
| There was an effective approach to managing staff absences and busy periods. | Yes |
| There was an effective induction system for temporary staff tailored to their role. | Yes |
| Comprehensive risk assessments were carried out for patients. | Yes |
| Risk management plans for patients were developed in line with national guidance. | Yes |
| The practice was equipped to deal with medical emergencies (including suspected sepsis) and staff were suitably trained in emergency procedures. | Yes |
| Clinicians knew how to identify and manage patients with severe infections including sepsis. | Yes |
| Receptionists were aware of actions to take if they encountered a deteriorating or acutely unwell patient and had been given guidance on identifying such patients. | Yes |
| There was a process in the practice for urgent clinical review of such patients. | Yes |
| When there were changes to services or staff the practice assessed and monitored the impact on safety. | Yes |

Information to deliver safe care and treatment

Staff had the information they needed to deliver safe care and treatment.

| | Y/N/Partial |
|---|-------------|
| Individual care records, including clinical data, were written and managed securely and in line with current guidance and relevant legislation. | Yes |
| There was a system for processing information relating to new patients including the summarising of new patient notes. | Yes |
| There were systems for sharing information with staff and other agencies to enable them to deliver safe care and treatment. | Yes |
| Referral letters contained specific information to allow appropriate and timely referrals. | Yes |
| Referrals to specialist services were documented and there was a system to monitor delays in referrals. | Yes |
| There was a documented approach to the management of test results and this was managed in a timely manner. | Yes |
| There was appropriate clinical oversight of test results, including when reviewed by non-clinical staff. | Yes |
| The practice demonstrated that when patients use multiple services, all the information needed for their ongoing care was shared appropriately and in line with relevant protocols. | Yes |

Appropriate and safe use of medicines

The practice had systems for the appropriate and safe use of medicines, including medicines optimisation

| Indicator | Practice | CCG average | England average | England comparison |
|--|----------|-------------|-----------------|--------------------------|
| Number of antibacterial prescription items prescribed per Specific Therapeutic group Age-sex Related Prescribing Unit (STAR PU) (01/10/2018 to 30/09/2019) (NHS Business Service Authority - NHSBSA) | 0.80 | 0.83 | 0.87 | No statistical variation |
| The number of prescription items for co-amoxiclav, cephalosporins and quinolones as a percentage of the total number of prescription items for selected antibacterial drugs (BNF 5.1 sub-set). (01/10/2018 to 30/09/2019) (NHSBSA) | 6.2% | 8.9% | 8.5% | No statistical variation |
| Average daily quantity per item for Nitrofurantoin 50 mg tablets and capsules, Nitrofurantoin 100 mg m/r capsules, Pivmecillinam 200 mg tablets and Trimethoprim 200 mg tablets prescribed for uncomplicated urinary tract | 5.20 | 5.55 | 5.60 | No statistical variation |

| Indicator | Practice | CCG average | England average | England comparison |
|---|----------|-------------|-----------------|--------------------------|
| infection (01/04/2019 to 30/09/2019) (NHSBSA) | | | | |
| Average daily quantity of oral NSAIDs prescribed per Specific Therapeutic Group Age-sex Related Prescribing Unit (STAR-PU) (01/04/2019 to 30/09/2019) (NHSBSA) | 1.45 | 1.93 | 2.08 | No statistical variation |

| Medicines management | Y/N/Partial |
|---|-------------|
| The practice ensured medicines were stored safely and securely with access restricted to authorised staff. | Yes |
| Blank prescriptions were kept securely and their use monitored in line with national guidance. | Yes |
| Staff had the appropriate authorisations to administer medicines (including Patient Group Directions or Patient Specific Directions). | Yes |
| The practice could demonstrate the prescribing competence of non-medical prescribers, and there was regular review of their prescribing practice supported by clinical supervision or peer review. | Yes |
| There was a process for the safe handling of requests for repeat medicines and evidence of structured medicines reviews for patients on repeat medicines. | Yes |
| The practice had a process and clear audit trail for the management of information about changes to a patient's medicines including changes made by other services. | Yes |
| There was a process for monitoring patients' health in relation to the use of medicines including high risk medicines (for example, warfarin, methotrexate and lithium) with appropriate monitoring and clinical review prior to prescribing. | Yes |
| There were arrangements for raising concerns around controlled drugs with the NHS England Area Team Controlled Drugs Accountable Officer. | Yes |
| The practice had taken steps to ensure appropriate antimicrobial use to optimise patient outcomes and reduce the risk of adverse events and antimicrobial resistance. | Yes |
| For remote or online prescribing there were effective protocols for verifying patient identity. | Yes |
| The practice held appropriate emergency medicines, risk assessments were in place to determine the range of medicines held, and a system was in place to monitor stock levels and expiry dates. | Yes |
| There was medical oxygen and a defibrillator on site and systems to ensure these were regularly checked and fit for use. | Yes |
| Vaccines were appropriately stored, monitored and transported in line with PHE guidance to ensure they remained safe and effective. | Yes |

Track record on safety and lessons learned and improvements made

The practice learned and made improvements when things went wrong.

| Significant events | Y/N/Partial |
|--|-------------|
| The practice monitored and reviewed safety using information from a variety of sources. | Yes |
| Staff knew how to identify and report concerns, safety incidents and near misses. | Yes |
| There was a system for recording and acting on significant events. | Yes |
| Staff understood how to raise concerns and report incidents both internally and externally. | Yes |
| There was evidence of learning and dissemination of information. | Yes |
| Number of events recorded in last 12 months: | 33 |
| Number of events that required action: | 33 |
| Explanation of any answers and additional evidence: <p style="color: red;">There had been a relatively high number of events. The practice had formerly been housed across two sites and had moved into a new building with some new processes and protocols. All staff had been encouraged to report incidents, that might not be regarded as significant events, so that everyone would become familiar with the new systems.</p> | |

Example(s) of significant events recorded and actions by the practice.

| Event | Specific action taken |
|---|---|
| A patient had become ill in the waiting room. Staff could not find the doctor in the building as they were not in the room where they were scheduled to work but were working in another room | The incident was discussed in a practice meeting, The learning identified was firstly, to use the instant messaging service within the clinical system to alert a doctor. Secondly staff should not hesitate to use the panic alarm to alert any staff in the building if they needed assistance. |
| A couch collapsed beneath a patient. | The practice investigated the incident and identified that there was a certain manufactures model that was prone to this failing. All the relevant couches were identified. All the staff made aware of the limitations of that model. The practice notified the suppliers so that other practice who might have received the model could be alerted. The practiced notified the Medicines and Healthcare products Regulatory Agency, who regulate medical devices, so that the issue could circulated to wider audience if this was thought necessary. |

| Safety alerts | Y/N/Partial |
|---|-------------|
| There was a system for recording and acting on safety alerts. | Yes |
| Staff understood how to deal with alerts. | Yes |

Effective

Rating: Good

Effective needs assessment, care and treatment

Patients' needs were assessed, and care and treatment were delivered in line with current legislation, standards and evidence-based guidance supported by clear pathways and tools.

| | Y/N/Partial |
|--|-------------|
| The practice had systems and processes to keep clinicians up to date with current evidence-based practice. | Yes |
| Patients' immediate and ongoing needs were fully assessed. This included their clinical needs and their mental and physical wellbeing. | Yes |
| Patients presenting with symptoms which could indicate serious illness were followed up in a timely and appropriate way. | Yes |
| We saw no evidence of discrimination when staff made care and treatment decisions. | Yes |
| Patients' treatment was regularly reviewed and updated. | Yes |
| There were appropriate referral pathways to make sure that patients' needs were addressed. | Yes |
| Patients were told when they needed to seek further help and what to do if their condition deteriorated. | Yes |
| The practice used digital services securely and effectively and conformed to relevant digital and information security standards. | Yes |

| Prescribing | Practice performance | CCG average | England average | England comparison |
|---|----------------------|-------------|-----------------|--------------------------|
| Average daily quantity of Hypnotics prescribed per Specific Therapeutic group Age-sex Related Prescribing Unit (STAR PU) (01/10/2018 to 30/09/2019) <small>(NHSBSA)</small> | 0.60 | 0.81 | 0.74 | No statistical variation |

Older people

Population group rating: Good

Findings

- The practice used a clinical tool to identify older patients who were living with moderate or severe frailty. Those identified received a full assessment of their physical, mental and social needs.
- The practice followed up on older patients discharged from hospital. The practice used a clinical pharmacist to help ensure that the patients' care plans and changes to medicines were updated to reflect any extra or changed needs.
- The practice carried out structured annual medicines reviews for older patients. The reviews targeted de-prescribing, particularly if the patients were prescribed eight or more medicines
- Staff had appropriate knowledge of treating older people including their psychological, mental and communication needs.
- Health checks, including frailty assessments, were offered to patients over 75 years of age.

- Practice nurses made home visits to elderly frail patients with chronic diseases to ensure they were up to date with vaccinations, such as influenza, shingles and pneumonia. The visits provided opportunities to assess the patient's overall wellbeing.

People with long-term conditions

Population group rating: Good

Findings

- Patients with long-term conditions were offered a structured annual review to check their health and medicines needs were being met. For patients with the most complex needs, the GP worked with other health and care professionals to deliver a coordinated package of care.
- Staff who were responsible for reviews of patients with long-term conditions had received specific training. Three of the practice's nurses were non-medical prescribers and provided care for patients with diabetes (including insulin initiation), heart disease, stroke, asthma and COPD. The GP, nurses and administration staff worked together to ensure that patients were recalled in time for their reviews. The nursing team provided continuity of care so that these patients were treated effectively. Patients we spoke with and the CQC comments cards emphasized that patients appreciated and responded to commitment from the practice to deliver coordinated and consistent care for long term conditions.
- GPs followed up patients who had received treatment in hospital or through out of hours services for an acute exacerbation of asthma. Patients with asthma were offered an asthma management plan.
- The practice shared clear and accurate information with relevant professionals when deciding care delivery for patients with long-term conditions.
- The practice could demonstrate how they identified patients with commonly undiagnosed conditions, for example diabetes, chronic obstructive pulmonary disease (COPD), atrial fibrillation and hypertension.
- Adults with newly diagnosed cardio-vascular disease were offered statins.
- Patients with suspected hypertension were offered ambulatory blood pressure monitoring.
- Patients with atrial fibrillation were assessed for stroke risk and treated appropriately.
- Patients with COPD were offered rescue packs.

| Diabetes Indicators | Practice | CCG average | England average | England comparison |
|---|-----------|-------------|-----------------|----------------------------------|
| The percentage of patients with diabetes, on the register, in whom the last IFCC-HbA1c is 64 mmol/mol or less in the preceding 12 months (01/04/2018 to 31/03/2019) <small>(QOF)</small> | 89.9% | 82.5% | 79.3% | Variation (positive) |
| Exception rate (number of exceptions). | 8.3% (43) | 16.6% | 12.8% | N/A |
| The percentage of patients with diabetes, on the register, in whom the last blood pressure reading (measured in the preceding 12 months) is 140/80 mmHg or less (01/04/2018 to 31/03/2019) <small>(QOF)</small> | 94.2% | 78.8% | 78.1% | Significant Variation (positive) |
| Exception rate (number of exceptions). | 3.1% (16) | 13.0% | 9.4% | N/A |

| | Practice | CCG average | England average | England comparison |
|--|------------|-------------|-----------------|--------------------------|
| The percentage of patients with diabetes, on the register, whose last measured total cholesterol (measured within the preceding 12 months) is 5 mmol/l or less (01/04/2018 to 31/03/2019) <small>(QOF)</small> | 81.7% | 81.8% | 81.3% | No statistical variation |
| Exception rate (number of exceptions). | 14.7% (76) | 17.2% | 12.7% | N/A |

| Other long-term conditions | Practice | CCG average | England average | England comparison |
|---|-----------|-------------|-----------------|--------------------------|
| The percentage of patients with asthma, on the register, who have had an asthma review in the preceding 12 months that includes an assessment of asthma control using the 3 RCP questions, NICE 2011 menu ID: NM23 (01/04/2018 to 31/03/2019) <small>(QOF)</small> | 79.2% | 76.2% | 75.9% | No statistical variation |
| Exception rate (number of exceptions). | 2.6% (19) | 8.3% | 7.4% | N/A |
| The percentage of patients with COPD who have had a review, undertaken by a healthcare professional, including an assessment of breathlessness using the Medical Research Council dyspnoea scale in the preceding 12 months (01/04/2018 to 31/03/2019) <small>(QOF)</small> | 92.3% | 91.4% | 89.6% | No statistical variation |
| Exception rate (number of exceptions). | 9.6% (15) | 12.8% | 11.2% | N/A |

| Indicator | Practice | CCG average | England average | England comparison |
|--|-----------|-------------|-----------------|--------------------------------------|
| The percentage of patients with hypertension in whom the last blood pressure reading measured in the preceding 12 months is 150/90mmHg or less (01/04/2018 to 31/03/2019) <small>(QOF)</small> | 89.3% | 84.1% | 83.0% | Tending towards variation (positive) |
| Exception rate (number of exceptions). | 2.1% (30) | 4.9% | 4.0% | N/A |
| In those patients with atrial fibrillation with a record of a CHA2DS2-VASc score of 2 or more, the percentage of patients who are currently treated with anti-coagulation drug therapy (01/04/2018 to 31/03/2019) <small>(QOF)</small> | 96.5% | 92.8% | 91.1% | Tending towards variation (positive) |
| Exception rate (number of exceptions). | 5.8% (14) | 5.7% | 5.9% | N/A |

Any additional evidence or comments

The performance for diabetes was consistent. This demonstrated that patients with diabetes were identified to help ensure they received appropriate and effective treatment. For example, the percentage of patients with diabetes, on the register, in whom the last IFCC-HbA1c was 64 mmol/mol had risen from 78% to 90% over the last three years. During that time the England average had risen from 78% to 79%.

There are 16 different OQF indicators that measure performance against diabetes. The practice data was higher than local and national averages for each one.

Exception reporting is the removal of patients from QOF calculations due to a number of reasons, such as not attending reviews, declining tests or treatment or where optimal treatment is having little or no impact. The practice's exception reporting was lower than local and national averages for diabetic patients. High QOF outcomes and low exception reporting are viewed together as indicative of good care.

Families, children and young people

Population group rating: Good

Findings

- The practice had met the World Health Organisation based national target of 95% (the recommended standard for achieving herd immunity) for all of four childhood immunisation uptake indicators.
- The practice contacted the parents or guardians of children due to have childhood immunisations.
- The practice had arrangements for following up failed attendance of children's appointments following an appointment in secondary care or for immunisation and would liaise with health visitors when necessary. For example, every letter noting a missed hospital appointment was seen by a GP who followed up where there is cause for concern.
- The practice had arrangements to identify and review the treatment of newly pregnant women on long-term medicines. These patients were provided with advice and post-natal support in accordance with best practice guidance. The practice employed a midwife who provided antenatal care based in the surgery with home visits when needed.
- Young people could access services for sexual health and contraception.
- Staff had the appropriate skills and training to carry out reviews for this population group.

| Child Immunisation | Numerator | Denominator | Practice % | Comparison to WHO target of 95% |
|---|-----------|-------------|------------|---------------------------------|
| The percentage of children aged 1 who have completed a primary course of immunisation for Diphtheria, Tetanus, Polio, Pertussis, Haemophilus influenza type b (Hib), Hepatitis B (Hep B) ((i.e. three doses of DTaP/IPV/Hib/HepB) (01/04/2018 to 31/03/2019) <small>(NHS England)</small> | 104 | 108 | 96.3% | Met 95% WHO based target |
| The percentage of children aged 2 who | 118 | 121 | 97.5% | Met 95% WHO |

| | | | | |
|---|-----|-----|-------|--------------------------|
| have received their booster immunisation for Pneumococcal infection (i.e. received Pneumococcal booster) (PCV booster) (01/04/2018 to 31/03/2019) (NHS England) | | | | based target |
| The percentage of children aged 2 who have received their immunisation for Haemophilus influenza type b (Hib) and Meningitis C (MenC) (i.e. received Hib/MenC booster) (01/04/2018 to 31/03/2019) (NHS England) | 118 | 121 | 97.5% | Met 95% WHO based target |
| The percentage of children aged 2 who have received immunisation for measles, mumps and rubella (one dose of MMR) (01/04/2018 to 31/03/2019) (NHS England) | 118 | 121 | 97.5% | Met 95% WHO based target |

Note: Please refer to the CQC guidance on Childhood Immunisation data for more information: <https://www.cqc.org.uk/guidance-providers/gps/how-we-monitor-gp-practices>

Working age people (including those recently retired and students)

Population group rating: **Good**

Findings

- The practice had systems to inform eligible patients to have the meningitis vaccine, for example before attending university for the first time.
- Patients had access to appropriate health assessments and checks including NHS checks for patients aged 40 to 74. There was appropriate and timely follow-up on the outcome of health assessments and checks where abnormalities or risk factors were identified.
- Patients could book or cancel appointments online and order repeat medication without the need to attend the surgery.

| Cancer Indicators | Practice | CCG average | England average | England comparison |
|---|----------|-------------|-----------------|--------------------|
| The percentage of women eligible for cervical cancer screening at a given point in time who were screened adequately within a specified period (within 3.5 years for women aged 25 to 49, and within 5.5 years for women aged 50 to 64). (31/03/2019 to 30/06/2019) (Public Health England) | 78.7% | N/A | 80% Target | Below 80% target |
| Females, 50-70, screened for breast cancer in last 36 months (3 year coverage, %) (01/04/2018 to 31/03/2019) (PHE) | 81.7% | 73.2% | 71.6% | N/A |

| | | | | |
|---|-------|-------|-------|--------------------------|
| Persons, 60-69, screened for bowel cancer in last 30 months (2.5 year coverage, %)(01/04/2018 to 31/03/2019) <small>(PHE)</small> | 67.3% | 61.9% | 58.0% | N/A |
| The percentage of patients with cancer, diagnosed within the preceding 15 months, who have a patient review recorded as occurring within 6 months of the date of diagnosis. (01/04/2018 to 31/03/2019) <small>(PHE)</small> | 91.2% | 68.7% | 68.1% | N/A |
| Number of new cancer cases treated (Detection rate: % of which resulted from a two week wait (TWW) referral) (01/04/2018 to 31/03/2019) <small>(PHE)</small> | 63.0% | 58.5% | 53.8% | No statistical variation |

Any additional evidence or comments

The practice had worked to improve the take up of cervical screening. Personalised letters were sent out. Patients were followed opportunistically if they attended the practice for an unrelated problem. In the previous quarter (July to September 2019) The percentage of women eligible for cervical cancer screening, who had been screened was 78.7% The practice showed unvalidated data that indicated they had met the 80% target during the last quarter (October to December 2019). There were appointments available at weekends, within the local federation “hubs”, for cervical screening to help improve up take.

People whose circumstances make them vulnerable

Population group rating: **Good**

Findings

- Same day appointments and longer appointments were offered when required.
- All patients with a learning disability were offered an annual health check.
- End of life care was delivered in a coordinated way which took into account the needs of those whose circumstances may make them vulnerable.
- The practice had a system for vaccinating patients with an underlying medical condition according to the recommended schedule.
- The practice demonstrated that they had a system to identify people who misused substances.
- The practice reviewed young patients at local residential homes.

People experiencing poor mental health (including people with dementia)

Population group rating: **Good**

Findings

- The practice assessed and monitored the physical health of people with mental illness, severe mental illness, and personality disorder by providing access to health checks, interventions for physical activity, obesity, diabetes, heart disease, cancer and access to ‘stop smoking’ services.

- Same day and longer appointments were offered when required.
- There was a system for following up patients who failed to attend for administration of long-term medication.
- When patients were assessed to be at risk of suicide or self-harm the practice had arrangements in place to help them to remain safe.
- Patients at risk of dementia were identified and offered an assessment to detect possible signs of dementia. When dementia was suspected there was an appropriate referral for diagnosis.
- All staff had received dementia training.
- Patients with poor mental health, including dementia, were referred to appropriate services.

| Mental Health Indicators | Practice | CCG average | England average | England comparison |
|--|-----------|-------------|-----------------|--------------------------|
| The percentage of patients with schizophrenia, bipolar affective disorder and other psychoses who have a comprehensive, agreed care plan documented in the record, in the preceding 12 months (01/04/2018 to 31/03/2019) (QOF) | 89.2% | 90.9% | 89.4% | No statistical variation |
| Exception rate (number of exceptions). | 9.8% (4) | 16.3% | 12.3% | N/A |
| The percentage of patients with schizophrenia, bipolar affective disorder and other psychoses whose alcohol consumption has been recorded in the preceding 12 months (01/04/2018 to 31/03/2019) (QOF) | 97.2% | 91.9% | 90.2% | No statistical variation |
| Exception rate (number of exceptions). | 12.2% (5) | 14.5% | 10.1% | N/A |
| The percentage of patients diagnosed with dementia whose care plan has been reviewed in a face-to-face review in the preceding 12 months (01/04/2018 to 31/03/2019) (QOF) | 76.7% | 86.8% | 83.6% | No statistical variation |
| Exception rate (number of exceptions). | 3.2% (3) | 7.3% | 6.7% | N/A |

Monitoring care and treatment

The practice had a comprehensive programme of quality improvement activity and routinely reviewed the effectiveness and appropriateness of the care provided.

| Indicator | Practice | CCG average | England average |
|--|----------|-------------|-----------------|
| Overall QOF score (out of maximum 559) | 557.1 | 550.1 | 539.2 |
| Overall QOF score (as a percentage of maximum) | 99.7% | 98.4% | 96.7% |
| Overall QOF exception reporting (all domains) | 3.3% | 6.3% | 5.9% |

| | Y/N/Partial |
|---|-------------|
| Clinicians took part in national and local quality improvement initiatives. | Yes |
| The practice had a comprehensive programme of quality improvement and used information about care and treatment to make improvements. | Yes |
| Quality improvement activity was targeted at the areas where there were concerns. | Yes |
| The practice regularly reviewed unplanned admissions and readmissions and took appropriate action. | Yes |

Examples of improvements demonstrated because of clinical audits or other improvement activity in past two years

Regular kidney function tests are recommended for people taking direct oral anticoagulants (DOAC). DOACs are medicines used to thin a patient's blood. The dose of the DOAC is affected by a renal function test. The practice conducted two audits, September 2018 and September 2019 to see if clinical staff at the practice had altered the patient's dose to an appropriate level in response to the test results. In the first audit 11% of patients needed a change to their DOAC dosage as a result of the test. The results were discussed at a clinical meeting and we saw a document circulating the learning from the audit. At the second audit 5% of patients needed a change to their DOAC dosage as a result of the test. The audit recognised that results should be as close to zero as possible but recognised that some patients were either new patients to the practice, new to being prescribed DOAC or the calculations required, to determine if a change of dosage was needed, were borderline.

The practice identified, from professional journals, an association between diabetes and Vitamin B12 deficiency and decided to audit the impact on their diabetic patients. The audit was in three stages from 2016 to 2018 and aimed to improve the recording of B12 levels in diabetic patients so that they could receive treatment if a deficiency was found. The standards the practice aimed for were:

Baseline standard: 20% of patients would have a recorded level of vit. B12 (October 2016)

Standard 1: that at first audit review 45% of patients would have a B12 level recorded (October 2017)

Standard 2: that at completion 90% of patients would have a B12 level recorded (October 2018)

The results were:

Baseline standard showed that only 5% of diabetic patients had had their Vitamin B12 level recorded.

Standard 1 that 38% of diabetic patients had had their Vitamin B12 level recorded.

Standard 2 that 87% of diabetic patients had had their Vitamin B12 level recorded.

Over the course the audit 93 patients with vitamin B12 deficiency were identified and treated. Many others on replacement B12 therapy had the effectiveness of their treatment checked.

Effective staffing

The practice was able to demonstrate that staff had the skills, knowledge and experience to carry out their roles.

| | Y/N/Partial |
|--|-------------|
| Staff had the skills, knowledge and experience to deliver effective care, support and treatment. This included specific training for nurses on immunisation and on sample taking for the cervical screening programme. | Yes |
| The learning and development needs of staff were assessed. | Yes |
| The practice had a programme of learning and development. | Yes |
| Staff had protected time for learning and development. | Yes |
| There was an induction programme for new staff. | Yes |
| Induction included completion of the Care Certificate for Health Care Assistants employed since April 2015. | Yes |
| Staff had access to regular appraisals, one to ones, coaching and mentoring, clinical supervision and revalidation. They were supported to meet the requirements of professional revalidation. | Yes |
| The practice could demonstrate how they assured the competence of staff employed in advanced clinical practice, for example, nurses, paramedics, pharmacists and physician associates. | Yes |
| There was a clear and appropriate approach for supporting and managing staff when their performance was poor or variable. | Yes |

Coordinating care and treatment

Staff worked together and with other organisations to deliver effective care and treatment.

| Indicator | Y/N/Partial |
|---|-------------|
| The contractor has regular (at least 3 monthly) multidisciplinary case review meetings where all patients on the palliative care register are discussed (01/04/2018 to 31/03/2019) ^(QoF) | Yes |
| We saw records that showed that all appropriate staff, including those in different teams and organisations, were involved in assessing, planning and delivering care and treatment. | Yes |
| Care was delivered and reviewed in a coordinated way when different teams, services or organisations were involved. | Yes |
| Patients received consistent, coordinated, person-centred care when they moved between services. | Yes |
| For patients who accessed the practice's digital service there were clear and effective processes to make referrals to other services. | Yes |

Helping patients to live healthier lives

Staff were consistent and proactive in helping patients to live healthier lives.

| | Y/N/Partial |
|--|-------------|
| The practice identified patients who may need extra support and directed them to relevant services. This included patients in the last 12 months of their lives, patients at risk of developing a long-term condition and carers. | Yes |
| Staff encouraged and supported patients to be involved in monitoring and managing their own health. | Yes |
| Patients had access to appropriate health assessments and checks. | Yes |
| Staff discussed changes to care or treatment with patients and their carers as necessary. | Yes |
| The practice supported national priorities and initiatives to improve the population's health, for example, stop smoking campaigns, tackling obesity. | Yes |
| <p>The practice hosted the Live Better to Feel Better programme in behalf of the NHS Gloucestershire Clinical Commissioning Group (CCG) The programme helped people living with long-term conditions to self-manage and gave them the opportunity to meet others in a similar situation. They could discuss some of the common symptoms and gain the confidence and skills they need to understand and manage their condition</p> <p>Pre-diabetic patients were referred to the "Healthier You" NHS Diabetes Prevention Programme. Diabetic care included referral to educational programmes and specialist dietetic appointments both held at the practice.</p> | |

| Smoking Indicator | Practice | CCG average | England average | England comparison |
|---|-----------|-------------|-----------------|--------------------------|
| The percentage of patients with any or any combination of the following conditions: CHD, PAD, stroke or TIA, hypertension, diabetes, COPD, CKD, asthma, schizophrenia, bipolar affective disorder or other psychoses whose notes record smoking status in the preceding 12 months (01/04/2018 to 31/03/2019) <small>(QOF)</small> | 94.7% | 94.9% | 95.0% | No statistical variation |
| Exception rate (number of exceptions). | 0.5% (13) | 1.0% | 0.8% | N/A |

Consent to care and treatment

The practice always obtained consent to care and treatment in line with legislation and guidance.

| | Y/N/Partial |
|--|-------------|
| Clinicians understood the requirements of legislation and guidance when considering consent and decision making. We saw that consent was documented. | Yes |
| Clinicians supported patients to make decisions. Where appropriate, they assessed and recorded a patient's mental capacity to make a decision. | Yes |
| The practice monitored the process for seeking consent appropriately. | Yes |
| Policies for any online services offered were in line with national guidance. | Yes |

Caring

Rating: Good

Kindness, respect and compassion

Staff treated patients with kindness, respect and compassion. Feedback from patients was positive about the way staff treated people.

| | Y/N/Partial |
|---|-------------|
| Staff understood and respected the personal, cultural, social and religious needs of patients. | Yes |
| Staff displayed understanding and a non-judgemental attitude towards patients. | Yes |
| Patients were given appropriate and timely information to cope emotionally with their care, treatment or condition. | Yes |

| CQC comments cards | |
|--|----|
| Total comments cards received. | 35 |
| Number of CQC comments received which were positive about the service. | 35 |
| Number of comments cards received which were mixed about the service. | 2 |
| Number of CQC comments received which were negative about the service. | 0 |

| Source | Feedback |
|-------------------|---|
| CQC comment cards | The patients who commented felt the practice was caring. They felt treated as individuals and were offered the support they needed when they asked for it. They said they were listened to and that the staff made the time to listen even when under pressure. They felt the reception staff were very helpful. Some commented on how the reception staff knew them and their needs. |
| Internet reviews | There were 17 reviews on a proprietary search engine. The aggregate score was four stars out of five. There were positive comments about the staff professionalism and friendliness. Where there were negative reviews the practice had responded by asking patients to contact them to discuss them. |
| NHS Choices | There were 14 reviews over the last 18 months. All awarded four or five stars out of five, except for a single one star review. The negative review concerned a lack of empathy on behalf of the practice. The practice apologised and asked the patient to get in contact. |

National GP Survey results

| Indicator | Practice | CCG average | England average | England comparison |
|---|----------|-------------|-----------------|--------------------------|
| The percentage of respondents to the GP patient survey who stated that the last time they had a general practice appointment, the healthcare professional was good or very good at listening to them (01/01/2019 to 31/03/2019) | 88.7% | 90.7% | 88.9% | No statistical variation |
| The percentage of respondents to the GP patient survey who stated that the last time they had a general practice appointment, the healthcare professional was good or very good at treating them with care and concern (01/01/2019 to 31/03/2019) | 89.3% | 90.1% | 87.4% | No statistical variation |
| The percentage of respondents to the GP patient survey who stated that during their last GP appointment they had confidence and trust in the healthcare professional they saw or spoke to (01/01/2019 to 31/03/2019) | 94.5% | 96.5% | 95.5% | No statistical variation |
| The percentage of respondents to the GP patient survey who responded positively to the overall experience of their GP practice (01/01/2019 to 31/03/2019) | 89.2% | 86.6% | 82.9% | No statistical variation |

| Question | Y/N |
|---|-----|
| The practice carries out its own patient survey/patient feedback exercises. | Yes |

Any additional evidence

The practice asked patients to complete the NHS friends and family test after a consultation. This is a rolling survey. At the time of the inspection 93% would recommend the practice to friends and family, four percent were unsure and three percent would not.

Involvement in decisions about care and treatment

Staff helped patients to be involved in decisions about care and treatment

| | Y/N/Partial |
|---|-------------|
| Staff communicated with patients in a way that helped them to understand their care, treatment and condition, and any advice given. | Yes |
| Staff helped patients and their carers find further information and access community and advocacy services. | Yes |
| Explanation of any answers and additional evidence: The practice cared for people with learning difficulties in two homes. The residents were invited to annual checks and these were sent to them in "easy read" as well as plain English format. | |

| Source | Feedback |
|---------------------------|--|
| Interviews with patients. | We spoke with seven patients. Their views were consistent with the other comments. These patient's views placed greater emphasis on the partnership, in their treatment, that they had with the clinical staff than was apparent in the other sources of feedback. |

National GP Survey results

| Indicator | Practice | CCG average | England average | England comparison |
|--|----------|-------------|-----------------|--------------------------|
| The percentage of respondents to the GP patient survey who stated that during their last GP appointment they were involved as much as they wanted to be in decisions about their care and treatment (01/01/2019 to 31/03/2019) | 94.1% | 95.4% | 93.4% | No statistical variation |

| | Y/N/Partial |
|---|-------------|
| Interpretation services were available for patients who did not have English as a first language. | Yes |
| Patient information leaflets and notices were available in the patient waiting area which told patients how to access support groups and organisations. | Yes |
| Information leaflets were available in other languages and in easy read format. | Yes |
| Information about support groups was available on the practice website. | Yes |

| Carers | Narrative |
|---|---|
| Percentage and number of carers identified. | The practice had identified 234 patients who were carers. This was about 2% of the practice list. |
| How the practice supported carers (including young carers). | The practice had a system that formally identified patients who were also carers and written information was available to direct carers to the various avenues of support available to them. Patients who were also carers were offered influenza vaccinations annually. The practice's computer system alerted staff if a patient was also known to be a carer. The practice had identified three carers under the age of 18 and had ensured they were aware of the available support agencies such as charities for young people. In suitable cases carer were referred to local social action groups, aiming to support people's independence and reduce social isolation |
| How the practice supported recently bereaved patients. | Bereavements are notified to all staff so they are aware when talking to relatives. Relatives are offered a consultation either by telephone or a home visit. The practice also provided help by signposting relatives to other support services where appropriate. |

Privacy and dignity

The practice respected patients' privacy and dignity.

| | Y/N/Partial |
|--|-------------|
| Curtains were provided in consulting rooms to maintain patients' privacy and dignity during examinations, investigations and treatments. | Yes |
| Consultation and treatment room doors were closed during consultations. | Yes |
| A private room was available if patients were distressed or wanted to discuss sensitive issues. | Yes |
| There were arrangements to ensure confidentiality at the reception desk. | Yes |

If the practice offered online services:

| | Y/N/Partia I |
|--|-----------------|
| Patients were informed and consent obtained if interactions were recorded. | Yes |
| The practice ensured patients were informed how their records were stored and managed. | Yes |
| Patients were made aware of the information sharing protocol before online services were delivered. | Yes |
| The practice had arrangements to make staff and patients aware of privacy settings on video and voice call services. | Yes |
| Online consultations took place in appropriate environments to ensure confidentiality. | Yes |
| The practice advised patients on how to protect their online information. | Yes |

Responsive

Rating: Good

Responding to and meeting people's needs

The practice organised and delivered services to meet patients' needs.

| | Y/N/Partial |
|--|-------------|
| The practice understood the needs of its local population and had developed services in response to those needs. | Yes |
| The importance of flexibility, informed choice and continuity of care was reflected in the services provided. | Yes |
| The facilities and premises were appropriate for the services being delivered. | Yes |
| The practice made reasonable adjustments when patients found it hard to access services. | Yes |
| There were arrangements in place for people who need translation services. | Yes |
| The practice complied with the Accessible Information Standard. | Yes |

| Practice Opening Times | |
|-------------------------|---------------------------------|
| Day | Time |
| Opening times: | |
| Monday | 8am – 6.30pm |
| Tuesday | 8am – 8pm |
| Wednesday | 8am – 6.30pm |
| Thursday | 8am – 8pm |
| Friday | 7.15am – 6.30pm |
| Saturday | Every fifth Saturday 8am. – 8pm |
| Appointments available: | |
| Monday | 8.30am – 1pm 3pm – 6pm |
| Tuesday | 8.30am – 1pm 3pm – 7.30pm |
| Wednesday | 8.30am – 1pm 3pm – 6pm |
| Thursday | 8.30am – 1pm 3pm – 7.30pm |
| Friday | 7.30am – 1pm 3pm – 6pm |
| | |

National GP Survey results

| Indicator | Practice | CCG average | England average | England comparison |
|--|----------|-------------|-----------------|--------------------------|
| The percentage of respondents to the GP patient survey who stated that at their last general practice appointment, their needs were met (01/01/2019 to 31/03/2019) | 96.1% | 95.4% | 94.5% | No statistical variation |

Older people

Population group rating: Good

Findings

- All patients had a named GP who supported them in whatever setting they lived. The practice provided care for one residential care home. There was a weekly ward round. There were reviews of care plans every 6 months and after any admission. The practice supported end of life care.
- The practice was responsive to the needs of older patients and offered home visits and urgent appointments for those with enhanced needs and complex medical issues.
- The practice provided effective care coordination to enable older patients to access appropriate services.

People with long-term conditions

Population group rating: Good

Findings

- Patients with multiple conditions had their needs reviewed in one appointment.
- The practice provided effective care coordination to enable patients with long-term conditions to access appropriate services.
- The practice liaised regularly with the local district nursing team and community matrons to discuss and manage the needs of patients with complex medical issues.
- Care and treatment for people with long-term conditions approaching the end of life was coordinated with other services.
- There were 35 CQC comment cards left by patients. Eleven cards made positive mention of the care and treatment patients received at their long-term conditions' clinics, in particular for diabetes.

Families, children and young people

Population group rating: Good

Findings

- Additional nurse appointments were available for school age children so that they did not need to miss school.
- There were systems to identify and follow up children living in disadvantaged circumstances and who were at risk, for example, children and young people who had a high number of accident and emergency (A&E) attendances.
- All parents or guardians calling with concerns about a child were offered a same day appointment when necessary.
- Parents with concerns regarding children under the age of were seen on the day they called.

Working age people (including those recently retired and students)

Population group rating: Good

Findings

- The needs of this population group had been identified and the practice offered morning and evening extended hours appointments, with both doctors and nurses.
- The practice was open until 8pm on a Tuesdays and Thursdays and from 7.15am on Fridays. Pre-bookable appointments were also available to all patients at additional locations within the area, as the practice was a member of a GP federation. Appointments were available Saturday and Sunday 8am until 8pm.

People whose circumstances make them vulnerable

Population group rating: Good

Findings

- The practice held a register of patients living in vulnerable circumstances including homeless people, travellers and those with a learning disability.
- All patients on the learning difficulties register were invited for a comprehensive annual review, held at times when the surgery was quieter. The invitation was in an easy read format. There were two Learning disability homes within the practice area and both had a monthly ward round. Any new residents were assessed within two weeks of arriving at the home.
- People in vulnerable circumstances were easily able to register with the practice, including those with no fixed abode such as homeless people and Travellers.
- The practice provided effective care coordination to enable patients living in vulnerable circumstances to access appropriate services.
- The practice adjusted the delivery of its services to meet the needs of patients with a learning disability.

People experiencing poor mental health (including people with dementia)

Population group rating: Good

Findings

- Priority appointments were allocated when necessary to those experiencing poor mental health.
- Staff interviewed had a good understanding of how to support patients with mental health needs and those patients living with dementia.
- The practice was aware of support groups within the area and signposted their patients to these accordingly.
- Where a patient was on the mental health register the duty GP was notified within 24 hours if there has been any contact with the out of hours service, any concerns from the ambulance service or admission to or attendance at hospital. The duty GP then contacted the patient to offer support if necessary.

Timely access to the service

People were able to access care and treatment in a timely way.

National GP Survey results

| | Y/N/Partial |
|--|-------------|
| Patients with urgent needs had their care prioritised. | Yes |
| The practice had a system to assess whether a home visit was clinically necessary and the urgency of the need for medical attention. | Yes |
| Appointments, care and treatment were only cancelled or delayed when absolutely necessary. | Yes |

| Indicator | Practice | CCG average | England average | England comparison |
|---|----------|-------------|-----------------|--------------------------|
| The percentage of respondents to the GP patient survey who responded positively to how easy it was to get through to someone at their GP practice on the phone (01/01/2019 to 31/03/2019) | 79.9% | N/A | 68.3% | No statistical variation |
| The percentage of respondents to the GP patient survey who responded positively to the overall experience of making an appointment (01/01/2019 to 31/03/2019) | 70.3% | 73.2% | 67.4% | No statistical variation |
| The percentage of respondents to the GP patient survey who were very satisfied or fairly satisfied with their GP practice appointment times (01/01/2019 to 31/03/2019) | 65.9% | 68.8% | 64.7% | No statistical variation |
| The percentage of respondents to the GP patient survey who were satisfied with the type of appointment (or appointments) they were offered (01/01/2019 to 31/03/2019) | 80.0% | 78.8% | 73.6% | No statistical variation |

| Source | Feedback |
|--------------------------|---|
| For example, NHS Choices | There were 14 reviews over the last 18 months. All awarded four or five stars out of five, except for a single one star review. The one star review did not relate to this domain. Four comments mentioned the ease of booking appointments while one commented that this was not easy. The practice had responded to all the comments. |
| CQC comment | There were 35 comment cards. There were two comments on the difficulty in |

| | |
|-------|--|
| cards | getting appointments. There were four comments on the ease of getting an appointment, two of these mentioned that appointments were easy to get in an emergency. |
|-------|--|

Listening and learning from concerns and complaints

Complaints were listened and responded to and used to improve the quality of care/ Complaints were not used to improve the quality of care.

| Complaints | |
|--|---|
| Number of complaints received in the last year. | 3 |
| Number of complaints we examined. | 3 |
| Number of complaints we examined that were satisfactorily handled in a timely way. | 3 |
| Number of complaints referred to the Parliamentary and Health Service Ombudsman. | 0 |

| | Y/N/Partial |
|---|-------------|
| Information about how to complain was readily available. | Yes |
| There was evidence that complaints were used to drive continuous improvement. | Yes |

Example(s) of learning from complaints.

| Complaint | Specific action taken |
|--|---|
| A complaint had been made concerning a judgemental comment to a patient. | The patient received an apology. The complaint was discussed at a clinical meeting and staff reminded of the need to remain professional and that judgemental comments could be counterproductive. |
| A complaint had been made about the poor management of a letter sent to the practice and the practice's inability to account for the processing of it. | The patient received an apology given for any stress and anxiety caused. The receipt and handling of incoming letters was reviewed and the system revised. The letters were treated as "tasks" within the practice system and were allocated to the individual dealing with them. In this way the practice had an audit trail and could answer patients' questions about their outstanding correspondence. |

Well-led

Rating: Good

Leadership capacity and capability

There was compassionate, inclusive and effective leadership at all levels.

| | Y/N/Partial |
|---|-------------|
| Leaders demonstrated that they understood the challenges to quality and sustainability. | Yes |
| They had identified the actions necessary to address these challenges. | Yes |
| Staff reported that leaders were visible and approachable. | Yes |
| There was a leadership development programme, including a succession plan. | Yes |

Vision and strategy

The practice had a clear vision and credible strategy to provide high quality sustainable care.

| | Y/N/Partial |
|---|-------------|
| The practice had a clear vision and set of values that prioritised quality and sustainability. | Yes |
| There was a realistic strategy to achieve their priorities. | Yes |
| The vision, values and strategy were developed in collaboration with staff, patients and external partners. | Yes |
| Staff knew and understood the vision, values and strategy and their role in achieving them. | Yes |
| Progress against delivery of the strategy was monitored. | Yes |
| Explanation of any answers and additional evidence: The practice vision was developed by the staff at a series of meetings. The draft was sent to the Patient Participation Group (PPG) for their comments. After any amendments had been agreed it was adopted by the partners. | |

Culture

The practice had a culture which drove high quality sustainable care.

| | Y/N/Partial |
|--|-------------|
| There were arrangements to deal with any behaviour inconsistent with the vision and values. | Yes |
| Staff reported that they felt able to raise concerns without fear of retribution. | Yes |
| There was a strong emphasis on the safety and well-being of staff. | Yes |
| There were systems to ensure compliance with the requirements of the duty of candour. | Yes |
| When people were affected by things that went wrong they were given an apology and informed of any resulting action. | Yes |
| The practice encouraged candour, openness and honesty. | Yes |
| The practice's speaking up policies were in line with the NHS Improvement Raising Concerns (Whistleblowing) Policy. | Yes |
| The practice had access to a Freedom to Speak Up Guardian. | Yes |
| Staff had undertaken equality and diversity training. | Yes |

Examples of feedback from staff or other evidence about working at the practice

| Source | Feedback |
|-----------------------|---|
| Interviews with staff | Staff felt the doctors and management were approachable. There was an inclusive approach and there was time for training and development. Staff attended practice meetings and their contributions to the meetings were welcomed. For example, staff told us of suggestions they had made to improve the efficiency and effectiveness of the scanning of documents received at the practice. The suggestions had been listened to and put into effect. For example, providing reception staff with printed copies of room bookings so that they could more easily help patients at the front desk and reception staff meeting with nurses so that there was a common understanding of the length of nurse appointments for different interventions. |

Governance arrangements

There were clear responsibilities, roles and systems of accountability to support good governance and management.

| | Y/N/Partial |
|---|-------------|
| There were governance structures and systems which were regularly reviewed. | Yes |
| Staff were clear about their roles and responsibilities. | Yes |
| There were appropriate governance arrangements with third parties. | Yes |

Managing risks, issues and performance

There were clear and effective processes for managing risks, issues and performance.

| | Y/N/Partial |
|--|-------------|
| There were comprehensive assurance systems which were regularly reviewed and improved. | Yes |
| There were processes to manage performance. | Yes |
| There was a systematic programme of clinical and internal audit. | Yes |
| There were effective arrangements for identifying, managing and mitigating risks. | Yes |
| A major incident plan was in place. | Yes |
| Staff were trained in preparation for major incidents. | Yes |
| When considering service developments or changes, the impact on quality and sustainability was assessed. | Yes |

Appropriate and accurate information

There was a demonstrated commitment to using data and information proactively to drive and support decision making.

| | Y/N/Partial |
|--|-------------|
| Staff used data to adjust and improve performance. | Yes |
| Performance information was used to hold staff and management to account. | Yes |
| Our inspection indicated that information was accurate, valid, reliable and timely. | Yes |
| There were effective arrangements for identifying, managing and mitigating risks. | Yes |
| Staff whose responsibilities included making statutory notifications understood what this entails. | Yes |

If the practice offered online services:

| | Y/N/Partial |
|--|-------------|
| The provider was registered as a data controller with the Information Commissioner's Office. | Yes |
| Patient records were held in line with guidance and requirements. | Yes |
| Any unusual access was identified and followed up. | Yes |

Engagement with patients, the public, staff and external partners

The practice involved the public, staff and external partners to sustain high quality and sustainable care.

| | Y/N/Partial |
|--|-------------|
| Patient views were acted on to improve services and culture. | Yes |
| The practice had an active Patient Participation Group. | Yes |
| Staff views were reflected in the planning and delivery of services. | Yes |
| The practice worked with stakeholders to build a shared view of challenges and of the needs of the population. | Yes |

Feedback from Patient Participation Group.

| Feedback |
|--|
| We spoke with two members of the Patient Participation Group (PPG). They told us that the practice was responsive to the suggestions of the PPG and very supportive of the principle of patient participation. The PPG was keen to promote innovation and developments that would reduce pressure on the practice. The group had conducted a survey, during the influenza clinics of 2019, of use of electronic access. The survey showed that 90% of patients know of electronic access but only 60% either used it or knew how to use it. The PPG had developed an action plan, including coaching for patients, to increase the use of electronic access. A follow up survey was planned to see if the plan had been effective. |

Continuous improvement and innovation

There were systems and processes for learning, continuous improvement and innovation.

| | Y/N/Partial |
|--|-------------|
| There was a strong focus on continuous learning and improvement. | Yes |
| Learning was shared effectively and used to make improvements. | Yes |

Examples of continuous learning and improvement

The practice was aware of the recent research into the effectiveness of group consultations and was working towards implementing them.

The practice was seeking to develop an area of the immediately adjacent allotments, into a small garden for use by vulnerable patients and those with mental health issues.

The practice was a GP training practice. As such the partners were very aware of the most recent changes to best practice within the profession. GPs told us how the knowledge of the GP trainees (Registrars) was disseminated at frequent clinical meetings. The practice had two doctors who were General Practitioners with Extended Roles (GPwERs). GPwERs undertake roles that are beyond the scope of standard GP and require additional training. The areas of interest were dermatology and sexual health, as well as providing a specialised service the GPwERs special expertise was available to the other clinicians, doctors and nurses, within the practice. Two other GPs have specialisms in acute

and urgent care medicine who were able provide an insight into how emergency care services were changing.

Notes: CQC GP Insight

GP Insight assesses a practice's data against all the other practices in England. We assess relative performance for the majority of indicators using a "z-score" (this tells us the number of standard deviations from the mean the data point is), giving us a statistical measurement of a practice's performance in relation to the England average. We highlight practices which significantly vary from the England average (in either a positive or negative direction). We consider that z-scores which are higher than +2 or lower than -2 are at significant levels, warranting further enquiry. Using this technique we can be 95% confident that the practices performance is genuinely different from the average. It is important to note that a number of factors can affect the Z score for a practice, for example a small denominator or the distribution of the data. This means that there will be cases where a practice's data looks quite different to the average, but still shows as no statistical variation, as we do not have enough confidence that the difference is genuine. There may also be cases where a practice's data looks similar across two indicators, but they are in different variation bands.

The percentage of practices which show variation depends on the distribution of the data for each indicator, but is typically around 10-15% of practices. The practices which are not showing significant statistical variation are labelled as no statistical variation to other practices.

N.B. Not all indicators in the evidence table are part of the GP insight set and those that aren't will not have a variation band.

The following language is used for showing variation:

| Variation Bands | Z-score threshold |
|--------------------------------------|------------------------|
| Significant variation (positive) | ≤ -3 |
| Variation (positive) | > -3 and ≤ -2 |
| Tending towards variation (positive) | > -2 and ≤ -1.5 |
| No statistical variation | < 1.5 and > -1.5 |
| Tending towards variation (negative) | ≥ 1.5 and < 2 |
| Variation (negative) | ≥ 2 and < 3 |
| Significant variation (negative) | ≥ 3 |

Note: for the following indicators the variation bands are different:

- Child Immunisation indicators. These are scored against the World Health Organisation target of 95% rather than the England average. Note that practices that have "Met 90% minimum" have not met the WHO target of 95%.
- The percentage of respondents to the GP patient survey who responded positively to how easy it was to get through to someone at their GP practice on the phone uses a rules based approach for scoring, due to the distribution of the data. This indicator does not have a CCG average.
- The percentage of women eligible for cervical cancer screening at a given point in time who were screened adequately within a specified period (within 3.5 years for women aged 25 to 49, and within 5.5 years for women aged 50 to 64). This indicator does not have a CCG average and is scored against the national target of 80%.

It is important to note that z-scores are not a judgement in themselves, but will prompt further enquiry, as part of our ongoing monitoring of GP practices.

Guidance and Frequently Asked Questions on GP Insight can be found on the following link: <https://www.cqc.org.uk/guidance-providers/gps/how-we-monitor-gp-practices>

Note: The CQC GP Evidence Table uses the most recent validated and publicly available data. In some cases at the time of inspection this data may be relatively old. If during the inspection the practice has provided any more recent data, this can be considered by the inspector. However, it should be noted that any data provided by the practice will be unvalidated and is not directly comparable to the published data. This has been taken into account during the inspection process.

Glossary of terms used in the data.

- **COPD:** Chronic Obstructive Pulmonary Disease
- **PHE:** Public Health England
- **QOF:** Quality and Outcomes Framework
- **STAR-PU:** Specific Therapeutic Group Age-sex weightings Related Prescribing Units. These weighting allow more accurate and meaningful comparisons within a specific therapeutic group by taking into account the types of people who will be receiving that treatment.