

Care Quality Commission

Inspection Evidence Table

Gorton Medical Centre (1-550086634)

INS2-3945453850

Inspection date: 4 April 2018

Date of data download: 04 April 2018

Well-led

Governance

Governance arrangements

Systems to demonstrate clear roles, responsibilities, and accountability to support good governance and management were in place. These included:

- Significant event recording forms and team meeting minutes demonstrated systems were implemented to ensure the practice recorded, responded and shared learning with the clinical and whole practice team as appropriate.
- A patient safety alert procedure and protocol was in place. The practice manager and assistant practice manager monitored the receipt of these. Patient safety alerts were stored electronically and in paper format. One GP partner was the designated lead to ensure alerts were responded too as required.
- Systems to undertake clinical audit and re-audit were established. Clinical meeting minutes documented the GP leads for each clinical audit being undertaken.
- The practice held patient participation group (PPG) meetings, minutes from these were available. The practice continued to advertise the PPG their patient population
- The practice had introduced a carer's information pack.