MEETING | PUBLIC BOARD MEETING  
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| 20 March 2019 |

**Agenda Item:** 6  
**Paper Number:** CM/06/19/06  
**Agenda Title:** 2019-20: CQC Business plan and Budget  
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| Item request sent |

**PURPOSE OF PAPER:**  
The actions required by the Board are to:  
- Agree the business plan and budget allocation set out within it (Annex 1) and note that funding to cover our full cost is still subject to change as we agree our grant in aid funding with DHSC.  
- Delegate authority to the Chairman and Chief Executive to finalise the written element of the business plan  

**IMPACT:**  
A clear and succinct Corporate Business Plan, supported by more detailed Directorate Plans, and a Programme of change activity, is required to:  
- Inform our people and stakeholders of the organisation's priorities for the year, and how our budget is deployed in delivering our role; improving what we do to support delivery of our 2016/21 strategy.  
- Provide assurance to the DHSC, Board and ET, against which commitments will be monitored.  

1. **Summary**  
1.1. This paper attaches the final draft of the Corporate business plan (Annex 1). The Board has seen and commented on previous drafts.  

2. **Recommendation**  
2.1. The Board is invited to:  
- Agree the business plan and budget allocation set out within it (Annex 1) and note that funding to cover our full cost is still subject to change as we agree our grant in aid funding with DHSC.
Delegate authority to the Chairman and Chief Executive to finalise the written element of the business plan.

3. The draft business plan

3.1 This is the final draft of the plan presented. It shows a high-level overview of the activities that CQC will undertake in 2019-20 to support delivery of its Strategy through 10 Business plan priorities which focus on excellence in delivering our role; and delivering a well-managed, ambitious programme of change and improvement. The plan sections cover our priorities, outcomes, deliverables/change projects, risks, measures and KPIs, and budget. Our planning has enabled us to arrive at a budget that meets our spending review requirement, recovering full costs on both regulatory activity and DHSC funded grant-in-aid activity and deliver on the commitments set out in the plan.

3.2 The priorities in the Business plan, were agreed by the ET in November and shared with the Board in December. The Corporate business plan is supported by Directorate level business plans, which detail Directorates’ own work under each Corporate priority, and their own day to day business. The Directorates are working together to ensure interdependencies between plans are identified, responded to and ultimately incorporated in plans. Individual team and colleague level objectives are informed by the Directorate plan, and the plans inform Learning and Development planning and delivery.

3.3 The Board is requested to Delegate authority to the Chairman and Chief Executive to finalise the written element of the business plan to make further refinements, both to incorporate any comments the Board makes, but also comments from DHSC who are currently reviewing the plan.

The Board is asked to agree the draft business plan and budget

4.0 Conclusion and Next Steps

4.1 Final amendments will be made to the written element of the business plan by the Chairman and Chief Executive.

4.2 The Business plan and Budget has been shared with DHSC for comment, and following agreement by the Board, DHSC will be asked to formally agree the plan, budget and GIA funding, for publication by the end of March.

Annexes:
1 2019-20: Business plan