



**APPENDIX C**

**Declaration of Interests Form**

***Our Values: Integrity***

*We demonstrate the highest ethical and moral standards, which instils trust in what we do. We are courageous, even when it is hard, so we don't compromise on ensuring we do the right thing for people who use services, and for each other. We are clear about what we will do and how we will do it, and take responsibility for our actions. We are open, honest and transparent in all our work. We are objective and free from bias to ensure that our judgements are viewed as ethical, fair and driven by a passion for doing the right thing.*

<p>Full Name: Kirsty Shaw</p> <p>Current Post Held in CQC: Chief Operating Officer</p> <p>Directorate: RCCO</p> <p>Location:</p> <p>Line Manager: Ian Trenholm</p> <p><b>This form must be completed annually <u>and</u> when a potential conflict of interest arises.</b></p>
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<b>Type of Conflict (refer to the Declaration of Interest and Resolution of Conflicts policy)</b>	<b>Description of interest including dates or if none exists, please state 'Nil' (Remember to state if the interest relates to you, a member of your immediate family or someone with a close personal relationship*)</b>
<p><b><i>Financial interests</i></b></p>	<p><u>Nil</u></p>

<b><i>Non-financial or personal interests</i></b>	<u>Nil</u>
<b><i>Services used by you or your immediate family in the last five years where you may be involved in the inspection or registration of that service</i></b>	<u>Service User of:</u> <u>Abbey Medical Practice Evesham</u> <u>Worcester General Hospital</u> <u>Cheltenham and Gloucester General Hospital</u> <u>Stratford Orthodontics</u> <u>Evesham Dental Health.</u>
<b><i>Previous employment with inspected or registered organisations</i></b>	<u>Nil</u>
<b><i>Any other interests or involvements CQC should be aware of</i></b>	<u>Nil</u>

I can confirm that above information is true and correct to the best of my knowledge

Signed : Kirsty Shaw

Date : 27.04.20

Line Manager to complete

Action taken:

Name:

Date:

\* **Note:** For the purpose of this policy the following definitions apply:

*'Immediate family'* is defined as follows: spouse or civil partner, unmarried partner, parent, son, daughter.

*'Close personal relationship'* extends to the following (this is not intended to be an exhaustive list):, brother, sister, grandparent, grandchild, mother-in-law, father-in-law, sister- in-law, brother-in-law, son-in-law, daughter-in-law, the (unrelated) child of an unmarried partner, as well as adopted, half and step members of immediate family and close personal friends.

**Declaration of other employment**

Name:	Directorate:
Location:	Job Title:
Nature and Description of Duties to be undertaken (Please include name and address of organisation)	
Hours of Work per Week:	Working Pattern:

*Note: you may be eligible to pay income tax and National Insurance contributions according to your earnings with any secondary employment. Please check with your secondary employer about how these will be deducted, including frequency. Your local Inland Revenue office will also be able to provide guidance in relation to earnings from secondary employment.*

Signed: .....

Date: .....

Print Name: .....

Job Title: .....

Signed and Agreed by Line Manager: .....

Date: .....

Print Name: .....

Job Title: .....

**THE SEVEN PRINCIPLES OF PUBLIC LIFE**

**SELFLESSNESS**

Holders of public office should act solely in terms of the public interest. They should not do so in order to gain financial or other material benefits for themselves, their family, or their friends.

**INTEGRITY**

Holders of public office should not place themselves under any financial or other obligation to outside individuals or organisations that might seek to influence them in the performance of their official duties.

**OBJECTIVITY**

In carrying out public business, including making public appointments, awarding contracts, or recommending individuals for rewards and benefits, holders of public office should make choices on merit.

**ACCOUNTABILITY**

Holders of public office are accountable for their decisions and actions to the public and must submit themselves to whatever scrutiny is appropriate to their office.

**OPENNESS**

Holders of public office should be as open as possible about all the decisions and actions that they take. They should give reasons for their decisions and restrict information only when the wider public interest clearly demands.

**HONESTY**

Holders of public office have a duty to declare any private interests relating to their public duties and to take steps to resolve any conflicts arising in a way that protects the public interest.

**LEADERSHIP**

Holders of public office should promote and support these principles by leadership and example.