Nomination in the category of:

**Freedom to Speak Up Guardian or Network of the Year** – recognising excellence in promoting and supporting freedom to speak up across the Trust

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| Name of trust you are nominating |  |
| Name of Team/Network or Individual you are nominating |  |
| Job Titles within Team/Network you are nominating (if nominating a team) |  |
| Name & email address of Team/Network lead (if nominating a team) |  |
| Your name |  |
| Your phone number |  |
| Your email address |  |
| Are you part of the Team/Network you are nominating? |  |
| Is the Team/Network you are nominating aware you are doing so? |  |

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| Please describe how this Team/Network or Individual has delivered excellence in promoting and supporting freedom to speak up across the trust (max 400 words for this section)* In this section we are looking for a narrative describing achievements, learning points and outcomes
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| Please tell us how the work of this Team/Network or Individual (max 800 words for this section)* Actively seeks opportunities to gather feedback from service users
* Brings about improvements in the staff experience and staff wellbeing
* Brings about tangible improvements in patient safety and quality
* Actively engages with others and other projects, internal and/or external including partnership working
* Is an advocate for all staff and is responsive to their needs
* Applies strategic thinking to drive cultural change including tackling barriers to speak up
* Develops innovative materials and shares them with partners
* Delivers ground breaking ways in which speaking up has been made business as usual
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| Please tell us how the work of this Team/Network or Individual lives the values of the NHS Constitution – working together for patients, respect and dignity, commitment to quality of care, compassion, improving lives, everyone counts (max 600 words for this section) |

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| You may attach supporting evidence to this nomination; please list any supporting documents you attach here: |

Please return this completed nomination to alex.londono@nationalguardianoffice.org.uk by Friday 25 August 2017. Thanks!

Nomination in the category of:

**Speaking Up** – the freedom to speak up communication award – recognising creativity and innovation in spreading the freedom to speak up message

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| Name of trust you are nominating |  |
| Name of Team/Network or Individual you are nominating |  |
| Job Titles within Team/Network you are nominating (if nominating a team) |  |
| Name & email address of Team/Network lead (if nominating a team) |  |
| Your name |  |
| Your phone number |  |
| Your email address |  |
| Are you part of the Team/Network you are nominating? |  |
| Is the Team/Network you are nominating aware you are doing so? |  |

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| Please describe how this Team/Network or Individual has delivered creativity and innovation in spreading the freedom to speak up message (max 400 words for this section)* In this section we are looking for a narrative describing achievements, learning points and outcomes

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| Please tell us how the work of this Team/Network or Individual (max 300 words for this section)* Actively engages with others and other projects, internal and/or external including partnership working
* Develops innovative materials and shares them with partners
* Delivers ground breaking ways in which speaking up has been made business as usual
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| Please tell us how the work of this Team/Network or Individual lives the values of the NHS Constitution – working together for patients, respect and dignity, commitment to quality of care, compassion, improving lives, everyone counts (max 600 words for this section) |

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| You may attach supporting evidence to this nomination; please list any supporting documents you attach here: |

Please return this completed nomination to alex.londono@nationalguardianoffice.org.uk by Friday 25 August 2017. Thanks!

Nomination in the category of:

**Speaking Up Together**– the freedom to speak up partnership award – recognising the connections and partnerships that are being forged to enable all staff to speak up

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| Name of trust you are nominating |  |
| Name of Team/Network or Individual you are nominating |  |
| Job Titles within Team/Network you are nominating (if nominating a team) |  |
| Name & email address of Team/Network lead (if nominating a team) |  |
| Your name |  |
| Your phone number |  |
| Your email address |  |
| Are you part of the Team/Network you are nominating? |  |
| Is the Team/Network you are nominating aware you are doing so? |  |

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| Please describe how this Team/Network or Individual has delivered connectivity and partnership working to enable all staff to speak up (max 400 words for this section)* In this section we are looking for a narrative describing achievements, learning points and outcomes
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| Please tell us how the work of this Team/Network or Individual (max 300 words for this section):* Actively engages with others and other projects, internal and/or external including partnership working
* Is an advocate for all staff and is responsive to their needs
* Delivers ground breaking ways in which speaking up has been made business as usual
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| Please tell us how the work of this Team/Network or Individual lives the values of the NHS Constitution – working together for patients, respect and dignity, commitment to quality of care, compassion, improving lives, everyone counts (max 600 words for this section): |

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| You may attach supporting evidence to this nomination; please list any supporting documents you attach here: |

Please return this completed nomination to alex.londono@nationalguardianoffice.org.uk by Friday 25 August 2017. Thanks!

Nomination in the category of:

**Learning from** **Speaking Up** – the freedom to speak up learning award – recognising how speaking up is being used to promote learning and improvement

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| Name of trust you are nominating |  |
| Name of Team/Network or Individual you are nominating |  |
| Job Titles within Team/Network you are nominating (if nominating a team) |  |
| Name & email address of Team/Network lead (if nominating a team) |  |
| Your name |  |
| Your phone number |  |
| Your email address |  |
| Are you part of the Team/Network you are nominating? |  |
| Is the Team/Network you are nominating aware you are doing so? |  |

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| Please describe how this Team/Network or Individual has used speaking up to promote learning and improvement (max 400 words for this section):* In this section we are looking for a narrative describing achievements, learning points and outcomes

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| Please tell us how the work of this Team/Network or Individual (max 500 words for this section):* Actively seeks opportunities to gather feedback from service users
* Brings about improvements in the staff experience and staff wellbeing
* Brings tangible improvements in patient safety and quality
* Applies strategic thinking to drive cultural change including tackling barriers to speaking up
* Develops innovative materials and shares them with partners
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| Please tell us how the work of this Team/Network or Individual lives the values of the NHS Constitution – working together for patients, respect and dignity, commitment to quality of care, compassion, improving lives, everyone counts (max 600 words for this section): |

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| You may attach supporting evidence to this nomination; please list any supporting documents you attach here: |

Please return this completed nomination to alex.londono@nationalguardianoffice.org.uk by Friday 25 August 2017. Thanks!

Nomination in the category of:

**Leading the change to speaking up becoming business as usual** – the freedom to speak up leadership award – recognising anyone or any team who is demonstrating the leadership that will create the change to make speaking up becoming business as usual

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| Name of trust you are nominating |  |
| Name of Team/Network or Individual you are nominating |  |
| Job Titles within Team/Network you are nominating (if nominating a team) |  |
| Name & email address of Team/Network lead (if nominating a team) |  |
| Your name |  |
| Your phone number |  |
| Your email address |  |
| Are you part of the Team/Network you are nominating? |  |
| Is the Team/Network you are nominating aware you are doing so? |  |

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| Please describe how this Team/Network or Individual demonstrates the leadership that will create the change to making speaking up become business as usual (max 400 words for this section):* In this section we are looking for a narrative describing achievements, learning points and outcomes
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| Please tell us how the work of this Team/Network or Individual (max 600 words for this section):* Actively seeks opportunities to gather feedback from service users
* Brings about improvements in the staff experience and staff wellbeing
* Brings tangible improvements in patient safety and quality
* Is an advocate for all staff and is responsive to their needs
* Applies strategic thinking to drive cultural change including tackling barriers to speaking up
* Develops innovative materials and shares them with partners
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| Please tell us how the work of this Team/Network or Individual lives the values of the NHS Constitution – working together for patients, respect and dignity, commitment to quality of care, compassion, improving lives, everyone counts (max 600 words for this section): |

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| You may attach supporting evidence to this nomination; please list any supporting documents you attach here: |

Please return this completed nomination to alex.londono@nationalguardianoffice.org.uk by Friday 25 August 2017. Thanks!